**INTRODUCTION**

# References

[Accident Prevention Program](http://apps.leg.wa.gov/WAC/default.aspx?cite=296-800-140)

[WSU SPPM](https://policies.wsu.edu/prf/index/manuals/safety-policies-procedures-manual/sppm-3-46/)

# Purpose

WSU Environmental Health and Safety’s (EHS’) Accident Prevention Program (APP) establishes Department policies and procedures intended to prevent workplace accidents, illnesses, and injuries through effective policy. These policies support the systematic identification, evaluation/assessment, elimination and/or control of workplace hazards. To implement effective hazard controls, this policy clearly defines safety responsibilities, identifies resources for correcting or controlling hazards and outlines training requirements for personnel potentially exposed to workplace hazards.

# Scope

This APP establishes workplace safety requirements for WSU EHS supervisors and employees. The APP chapters contained herein provide guidance for EHS personnel engaged in specific Departmental activities where hazards are present or may be encountered. EHS Supervisors and Employees are engaged in preparing each chapter. Washington Department of Safety and Health (DOSH) rules and WSU’s Safety Policy and Procedures Manual (SPPM) are referenced for adherence to State rules and WSU policy.

This APP is not a static document but is subject to regular review and revision when improvements to policies and procedures are identified. All EHS employees are responsible for a safe workplace and recommending improvements to existing policy. Employees are expected to hold themselves and their peers accountable for maintaining a safe and healthy work environment. Any employee who does not comply with the applicable safety policies and procedures, or who is negligent in his or her responsibilities will be subject to corrective and/or disciplinary action.

***EHS employees have the authority to halt any departmental work activity which they believe may be an imminent threat to life, health, property, or equipment.***

**This APP *does not establish safety requirements for activities that are not identified in the following chapters*. EHS personnel required to engage in activities not covered by this APP must contact the Director for OHS to develop applicable procedures and receive training and additional approvals as required.**

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# Procedures

This APP establishes WSU EHS safety policy, these policies, in some instances, extend to task specific safety procedural requirements. Documentation demonstrating procedural requirements may also be required as referenced in the following chapters. Program Managers and Supervisors are expected to integrate these procedures into the appropriate work activities and employees are expected to apply them on the job.

# Dissemination

This document is available to all EHS employees on the EHS Shared Drive and may be printed in its entirety or individual sections as desired.

# Update Procedure

Individual sections within this document will be reviewed no less frequently than every 3 years to ensure they remain current. The OHS Director will be responsible for ensuring periodic reviews are conducted. Responsibility for conducting the individual section reviews will be assigned by the OHS Director.